

# Family Visit Guidelines for Krista Foster Homes

## SUPERVISION OF VISITS

There are three types of visits.

Supervised: A Visitation Facilitator is present during the entire visit. The visitor and child(ren) are never together without staff being able to observe and hear every interaction. Whispering, passing notes, and hand signals are not allowed.

Monitored: A Visitation Facilitator is present at the beginning and end of the visit, and for varying lengths of time at unannounced intervals throughout the visit.

Start-Stop: A Visitation Facilitator begins and ends the visit, but the visitor and child(ren) may be unobserved during the visit. This may include leaving the office during the visit. If you are a start-stop that ends at 5:00 PM you must be back at the office no later than 4:45 and complete your visit here. At 5:00 you need to leave the premises as staff needs to be able to close the office for the night.

### Everyone:

1. Arrive **5 minutes** before the scheduled visit time. The visit will be cancelled if the child's visitor(s) arrive **15 minutes late**.
2. Check in with the receptionist.
3. Please call as soon as possible if you will be late or cannot attend the scheduled visit.  
Parents: a 24 hour notice is required by C.F.S. if you are canceling your visit or it is considered a "no show."  
Foster parents: let us know at least two hours in advance if you need help with transportation.
4. Visits will be cancelled when either the child(ren) or visitor(s) are ill. Please contact this office with as much notice as possible.

### Visitors:

1. All visitors, including grandparents and other relatives, must be pre-approved by your child's placing worker prior to the visit. And, person(s) transporting you must wait outside the building.
2. Please do not bring candy, soda pop, or sugar snacks to your regular visit. Snacks such as pretzels, fruit or nuts are preferred.

3. All birthday parties must be pre-approved by the placing worker, you are responsible for bringing food, gifts, and cleaning up the room.
4. Visits will end if your behavior or conversation negatively affects your child. This includes discussing returning home, events at court, complaints about social workers, foster parents, or agency staff. If you need to talk with your child's Social Worker or the foster parent, schedule an appointment separate from your visitation time with your children. Any form of rough play, physical discipline or yelling will also result in a terminated visit.
5. Do not leave children unattended in the visiting room and keep your visit confined to your assigned area.
6. Please be considerate of those working in the office by keeping the noise level low.
7. Let Krista staff and perhaps your child's foster parents know if you are giving money to your child.
8. Smoking is not permitted in front of the office. Use the sides of the building.
9. Do not jeopardize your visit by arriving under the influence of drugs or alcohol. You may be asked to test.
10. Clean up the room after your visit, return all toys/games where and how you found them. You may bring your own toys or games. Room cleanup should begin 5-10 minutes before ending your visit to enable you to end on time.

Thank you for your cooperation. Our goal is to provide a safe and positive experience for you and your child(ren).

Parent: \_\_\_\_\_ Parent: \_\_\_\_\_

Krista Staff \_\_\_\_\_ Date: \_\_\_\_\_